

REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY, CALIFORNIA  
AND RECORD OF ACTION

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May 13, 2003

**FROM:** PATRICIA L. NICKOLS, Executive Director  
Community Services Department

**SUBJECT:** CONTRACT AMENDMENT WITH STATE OF CALIFORNIA DEPARTMENT OF  
COMMUNITY SERVICES AND DEVELOPMENT – STATE CONTRACT NO. 03F-  
4336

**RECOMMENDATION:**

Approve Amendment No. 02 to State Contract No. 03F-4336 (County Agreement No. 03-166) with State of California Department of Community Services and Development (SDCSD) in the amount of \$1,497,862 increasing the total contract amount from \$878,517 to \$2,376,379 from January 1, 2003 through December 31, 2003.

**BACKGROUND INFORMATION:** Under Public Law 97-35, SDCSD requires designated Community Action Agencies to submit a bi-annual Community Action Plan (CAP) which identifies how Community Services Block Grant (CSBG) funds will be administered through programs that serve the low-income population in the CAA service area.

On June 26, 2001 the Board of Supervisors approved Community Services Department's CAP for Calendar Years (CY) 2002 and 2003. The CAP set forth CSD's proposed goals and objectives for CY 2002 and 2003, as well as how CSBG funding would be used to meet those goals and objectives.

On January 14, 2003, the Board of Supervisors approved Contract No. 03F-4336 (County Agreement No. 03-166), in the amount of \$362,615 to provide services utilizing CSBG funding from January 1, 2003, through December 31, 2003.

On April 1, 2003, the Board of Supervisors approved Amendment No. 01 to contract No. 03F-4336 increasing the contract amount by \$515,902, making the total contract amount \$878,517.

Congress has now approved the 2003 CSBG funding level and SDCSD has received the spending authority from the California Legislature for this funding level and is issuing the balance of Community Services Department's CY 2003 CSBG funding allocation.

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**CONTRACT AMENDMENT WITH STATE OF CALIFORNIA DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT**

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Amendment No. 02 increases the contract amount by \$1,497,862 making the total contract amount \$2,376,379. Approval of this contract amendment will enable CSD to continue support for the following programs: Family Development, San Bernardino County Food Bank, Food Stamp Employment and Training Program (FSET), Weatherization/Energy Conservation, San Bernardino County Homeless Coalition and Nutrition for Seniors. Services provided through these programs, include, but are not limited to: utility assistance, emergency food and shelter assistance, case management services, education and employment assistance, distribution of United States Department of Agriculture (USDA) food commodities and surplus food, transitional housing, job training, home weatherization services, lead abatement, appliance repair and replacement and congregate and homebound meals to seniors. CSD provides services to over 500,000 residents annually through these programs.

**REVIEW BY OTHERS:** This contract has been reviewed and approved by Risk Management (Donia Brooks, Staff Analyst II) on April 16, 2003, by County Counsel (Regina Coleman, Deputy) on April 23, 2003, and by County Administrative Office (Gary Morris, Administrative Analyst) on May 1, 2003.

**FINANCIAL IMPACT:** Amendment No. 02 in the amount of \$1,497,862 increases the contract amount from \$878,517 to \$2,376,379 and is fully reimbursed by federal funds. The contract amount is included in CSD's CY 2003 Budget. There are no local costs to the County.

**COST REDUCTION REVIEW:** The County Administrative Office has reviewed this agenda item and concurs with the department's proposal and recommends this action based on this contract being fully funded by federal revenue sources that are not in jeopardy.

**SUPERVISORIAL DISTRICT (S):** All

**PRESENTER:** Patricia L. Nickols, Executive Director, Community Services Department  
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